

London Borough of Harrow

Key Decision Schedule (February 2024 – April 2024)

February 2024

This is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The Cabinet agenda containing all the reports being considered will be published 5 clear days before the meeting.

A Key Decision is one which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to its budget for the service or function to which the decision relates. A decision is significant if it involves expenditure or the making of savings of an amount in excess of £1m of capital or £500,000 of revenue or where savings or expenditure are less than these amounts but they constitute more than 50% of the budget attributable to the service in question; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards of the Borough.

Decisions which the Cabinet intends to make in private

The Cabinet may meet in private to consider reports which contain confidential information. A private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers. This Schedule also contains non-Key Decisions which involve Cabinet meeting in private. Any person can make representations to the Cabinet if they believe the decision should instead be made in the public Cabinet meeting by emailing democratic.services@harrow.gov.uk.

The membership of the Cabinet is:

[Councillor Paul Osborn](#) (Leader), (Strategy)

[Councillor Marilyn Ashton](#) (Deputy Leader, Planning & Regeneration)

[Councillor David Ashton](#) (Finance & Human Resources)

[Councillor Stephen Greek](#) (Performance, Communications & Customer Experience)

[Councillor Hitesh Karia](#) (Children's Services)

[Councillor Jean Lammiman](#) (Community & Culture)

[Councillor Mina Parmar](#) (Housing)

[Councillor Anjana Patel](#) (Highways, Infrastructure and Community Safety)

[Councillor Pritesh Patel](#) (Adult Services & Public Health)

[Councillor Norman Stevenson](#) (Business, Employment & Property)

Subject	Nature of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
FEBRUARY				
Revenue & Capital Budget Monitoring Report Q3 2023-24	<ol style="list-style-type: none"> To note the Revenue & Capital Budget for 2023-24 To approve amendments to the Capital Programme if applicable 	<p>Cllr David Ashton</p> <p>Sharon Daniels, Interim Director of Finance & Assurance (S151 Officer) Usha Chauhan – Service Accountant Usha.Chauhant@harrow.gov.uk</p>	Open	
Final Revenue Budget 2024/25 and Medium Term Financial Strategy to 2026/27	<ol style="list-style-type: none"> To approve the Final Budget for 2024/25 and MTFS to 2026/27 and recommend to Full Council. To approve the Council Tax for 2024/25 and recommend to Full Council. 	<p>Cllr David Ashton</p> <p>Cllr David Ashton</p> <p>Sharon Daniels, Interim Director of Finance & Assurance (S151 Officer) Sharon.Daniels@harrow.gov.uk</p> <p>Sharon.Daniels@harrow.gov.uk</p>	Open	

Subject	Nature of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
Final Capital Programme 2024/25 to 2026/27	To agree the Final Capital Programme 2024/25 to 2026/27 and recommend the Capital Programme to Council.	<p>Cllr David Ashton</p> <p>Cllr David Ashton</p> <p>Sharon Daniels, Interim Director of Finance & Assurance (S151 Officer) Jessie Man – Interim Head of Strategic & Technical Finance Jessie.man@harrow.gov.uk</p> <p>Jessie Man – Interim Head of Strategic & Technical Finance Jessie.man@harrow.gov.uk</p>	Open	
Authority to Dispose of Assets	Decision to delegate approval of a forthcoming disposal with a value of over £250,000 to the Corporate Director, Place, pursuant to Section F6 within the Scheme of Approval and Delegation for Financial Transactions.	<p>Cllr Norman Stevenson</p> <p>Dipti Patel, Corporate Director Place dipti.patel@harrow.gov.uk</p>	Part exempt	

Subject	Nature of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
Treasury Management Strategy Statement including Annual Investment Strategy for 2024/25 and Capital Strategy for 2024/25	<p>To approve the report and recommend to Council that the Treasury Management Strategy Statement for 2024/25 be approved including:</p> <ul style="list-style-type: none"> • Prudential Indicators for 2024/25; • Minimum Revenue Provision Policy Statement for 2024/25; • Annual Investment Strategy for 2024/25. • Capital Strategy for 2024/25 	<p>Cllr David Ashton</p> <p>Sharon Daniels, Interim Director of Finance & Assurance (S151 Officer) Sharon.Daniels@harrow.gov.uk</p>	Open	
New Harrow Local Plan - approval to consult (Regulation 18 version)	<p>Cabinet to agree to consult on the draft (Regulation 18 version) of the new Harrow Local Plan.</p> <p>Delegated authority to be given to the Chief Planning Officer to enable finalisation of the document, following consultation with the Portfolio Holder for Planning and Regeneration.</p>	<p>Cllr Marilyn Ashton</p> <p>Emma Talbot, Director of Regeneration Programme and Sustainable Development emma.talbot@harrow.gov.uk</p>	Open	

Subject	Nature of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
Energy Purchasing Strategy 2024-28	To authorise a contract for the provision of the Council's energy supply services from 1 October 2024 for a period of four years.	Councillor Anjana Patel, Councillor David Ashton Safer and Stronger Communities Performance Lead Member for Scrutiny Saeed.atlas@harrow.gov.uk	Part exempt	
Corporate Plan 2023-26: Review of first year and Flagship Actions 2024/25	To endorse the Flagship Actions for 2024/25 and recommend to Council for adoption.	Councillor Paul Osborn Nahreen Matlib, Senior Scrutiny Officer nahreen.matlib@harrow.gov.uk	Open	
Procurement of Payroll System including potential HR option	To request an aware of contract following G-Cloud Procurement	Councillor Stephen Greek, Councillor David Ashton Ben Goward, Director of IT Ben.Goward@harrow.gov.uk	Part exempt	

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Electric Vehicle Rapid Charging in Harrow	To procure rapid charge points at various council controlled locations in the borough.	Councillor Anjana Patel Mehmet.Mazhar@harrow.gov.uk	Part exempt	
Arrangements for the Supply of Temporary Staffing Service	Award a contract for the provision of Temporary Staffing, on a Master Vendor basis for 3 years	Cllr David Ashton Sarah Wilson, Principal Lawyer - Litigation Akhil.Wilson@harrow.gov.uk	Open	
MARCH				
Harrow Indoor and Outdoor Sports Facilities Strategy, 2023-2037	To seek approval for the adoption of the new Harrow Indoor and Outdoor Sports Facilities Strategy, 2023-2037.	Cllr Jean Lammiman Tim Bryan tim.bryan@harrow.gov.uk	Open	

Subject	Nature of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
Procurement of Revenues and Benefits Resilience Support	To authorise the procurement of a contract for Revenues and Benefits resilience support with a value range between £5m to £8m over 5 years.	Cllr David Ashton Fern Silverio, Head of Service, Collections & Benefits fernando.silverio@harrow.gov.uk	Open	
Changes to Council Tax Long Term empty property Premiums, including furnished empty properties	To approve changes to existing Policy and introduce new Policy	Councillor David Ashton Fern Silverio, Head of Service, Collections & Benefits fernando.silverio@harrow.gov.uk	Open	